



**DATE & DAY** : 6<sup>TH</sup> MAY, 2021 (Thursday)  
**ORGANISED BY** : COE, AJMER  
**THEME** : CONTENT AND TIME MANAGEMENT  
  
**RESOURCE PERSON** : MR. ARVIND SHRIVASTAVA (EDUCATOR )  
**ATTENDED BY** : ANIL KUMAR TIWARI

Webinar report on topic " **Content and Time Management**" organised by CBSE Ajmer by resource person Mr. Arvind Shrivastava focusses on following main points-

#### **Basic principles of classroom time management**

- defining objective for each class and trying to remain focused on them
- being flexible and receiving the lesson plans for us to respond to the needs of all the students.
- classroom time management is done through said goes next schedule revisit and revise your plan.

#### **Tips for managing classroom time-**

- Make students aware of the learning objectives for the day -indicate activities that will be done class along with the time associated for each
- always keep an eye on the passage of time during class is the success of the lesson plan after each class and adopt for the next week.
- try to maximize their academic learning time of the students when students participate actively.

**Effective teacher** establishes effective learning classrooms that impact on engaged students showing positive behaviour. The actions taken by teachers to create an environment that support and facilities for both academic and social emotional learning of the students.

#### **Successful teaching depends on -**

- motivating students increasing their appropriate behaviour building their self-esteem, preparing them for their future life.
- being prepared creative and imaginative and daily lessons and effective discipline.

- providing or creating a safe comfortable learning environment
- in showing the right climate for learning to occur.

**Good instructions from teachers always help in preventing failure ,frustration boredom and confusion in classroom for students.**

**Components of classroom management**- content management, conduct management component management.

**content management** a complex set of plants and actions with the teacher uses to ensure that the learning in the classroom is effective and efficient.

**Unplanned teaching and learning is a recipe of wasting time**

**Curriculum planning**

-process where the advanced arrangement of learning opportunities for particular population of learners is created .

-helps in addressing full range of learning needs of students.

-content management lesson plans organisation structure of the class.

-learning styles may be visual, auditory, read and write ,and Kinesthetic.

-effective leaders manage their instruction effectively.

-strategies for improving classroom transitions.

Really it was totally knowledgeable session regarding content and time management.The webinar was very significant.

**Report presented by**

**ANIL KUMAR TIWARI**