



Kindly paste the latest coloured photo graph of your ward

**TRANSPORT DEPARTMENT**

**APPLICATION FORM FOR SCHOOL BUS FACILITY**

**SESSION: .....**

DATE: .....

NAME OF THE CHILD.....CLASS ..... SECTION.....

FATHER'S NAME.....

MOTHER'S NAME.....

DATE OF ADMISSION: ..... ADMISSION NO .....

Whether the Child was availing Transport in previous year: YES / NO (TICK THE OPTION)

ADDRESS.....

TELEPHONE NO (M)..... OFFICE.....RESIDENCE.....

NEAREST LAND MARK OPTED FOR PICK & DROP.....

DECLARATION: Place of Pick & Drop mentioned in above form is acceptable to me.

**FOR OFFICE USE**

ROUTE NO..... BUS NO..... TEACHER IN CHARGE.....

FEE AMOUNT..... PERIOD.....

TRANSPORT I/C

PRINCIPAL

**PLEASE NOTE:**

- Transport is a facility extended to the students of the school and is not a matter of right for parents. The school reserves the right to add/ alter or withdraw this facility on any of these routes with due notice to the parents.
- The routes can also be changed in case of repair of the roads etc by civic authorities and no advance notice will be given to the parents or students in this regard. Such changes will remain operative till the time when the road is declared open and safe by the authorities.
- Parents are also requested not to make any comparison with other school routes and stops etc.
- Bus fee is charged for 11 months only.
- Withdrawal of Bus Facility: For withdrawing bus facility of the child for any reason, parents should give one month's notice or one month's fee in lieu. Bus facility will be withdrawn if bus fee is not paid by 07<sup>th</sup> of the month. Facility once withdrawn will not be restored. A student who fails to deposit fee on time will not be allowed to use the bus facility from 08<sup>th</sup> day onwards if it happens to be a working day. However, cases of non-payment due to extra ordinary circumstance may be considered for restoration not later than a maximum of 10 days as grace period and only after payment of outstanding dues together with fine and restoration charges of Rs. 100/-

PARENT'S SIGNATURE